



Health and Safety Policy

Last updated	January 2021	by	Bina Rana
Reviewed by	Nick Newton – Company Director		
Approved by	Joel Logue – Company Director		

The aim of this policy is to (a) comply with the requirements of the Health & Safety at Work etc. Act 1974 and other relevant statutory provisions; (b) to act as a pivotal document in implementing T&RS's safety management system (SMS), following the HSE's HSG65 'Managing for H&S' and (c) to ensure, so far as is reasonably practicable, a healthy and safe environment for all people who work, use or visit T&RS's premises. • It is the personal responsibility of every individual referring to this policy to ensure that they are viewing the latest version; this will always be published on T&RS's webpages.

Statement of Intent

Our H&S Policy is designed to:

- Prevent accidents and cases of work-related ill health
- Manage H&S risks in our workplace
- Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- Provide personal protective equipment
- Consult with our employees on matters affecting their health and safety
- Provide and maintain safe equipment
- Maintain safe and healthy working conditions
- Implement emergency procedures, including evacuation in case of fire or other significant incident
- Review and revise this policy regularly

Responsibility for health and safety

Overall and final responsibility for health and safety:

- Joel Logue, company director

Day to day responsibility for ensuring this policy is put into practice:

- Nick Newton, company director

To ensure health and safety standards are maintained/improved, the following people have

responsibility in the following areas:

- Nick Newton – safety, risk assessments, consulting employees
- Joel Logue – monitoring, accident and ill-health investigation, instruction and supervision, training
- Bina Rana – first aid, fire evacuation, maintain information

All employees should:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety;
- report all health and safety concerns to an appropriate person (as detailed above)

Arrangements for health and safety

Risk assessments

- we will complete relevant risk assessments and take action.
- We will review risk assessments when working habits or conditions change.

Training

- We will give staff and subcontractors health and safety induction and provide appropriate training
- We will provide personal protective equipment to employees
- We will make sure suitable arrangements are in place for employees who work remotely

Consultation

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.

Evacuation

- We will ensure escape routes are well signed and kept clear at all times
- Evacuation plans are tested from time to time and updated if necessary