

## **Cookies Policy**

Last updated	January 2021	by	Bina Rana
Reviewed by	Nick Newman – Company Director		
Approved by	Joel Logue – Company Director		

T&RS Consultancy Ltd ("we" or "our") uses technology to collect information about the use of our website (www.T&RSconsultancy.co.uk) and to distinguish you from other users of our website, in order to improve your experience when you browse our site.

In order to collect the information, our site uses cookies. A cookie is a small file of letters and numbers that is sent to your browser and stored on the hard drive of your computer (or internet enabled device) when you visit a website.

## 'We' use the following cookies on our website

- Strictly necessary cookies— These cookies are essential in order to enable you to move around the website and use its features. Without these cookies the services you have asked for cannot be provided. They are deleted when you close the browser. These cookies do not collect personal information about you.
- Analytical/Performance cookies

  — These cookies collect information in an anonymous form about how visitors use our site. They allow us to recognise and count the number of visitors and to see how visitors move around the site when they are using it.
- **Functionality cookies** These cookies are used to recognise you when you return to our site. This enables us to personalise our content for you. Functionality cookies are only activated on our website when you make a particular selection or carry out a particular action.

## Cookies used and Reasoning

Cookies Name	Reasoning and Further Information
CookieMessage	This records the answer you gave regarding accepting our cookies. Without this the cookie notification would pop up every time you went to a new page. Expires in 180 days
PHPSESSID	Allows the website to function correctly such as retaining a shopping basket. Expires when browser shutdown.
trackingcode	If you visited us by clicking on a link on a site e.g. an advert. We sometimes store the origin of your click so we can monitor which marketing is most effective.

Our site may link through to third party websites, which may also use cookies over which we have no control. We recommend that you check the relevant third parties' privacy notices for information about any cookies they may use.

You can configure your web browser to refuse cookies, to delete cookies or to be informed if a cookie is set. The Help function within your browser should tell you how.

You can find out more about cookies by visiting <a href="www.aboutcookies.org">www.aboutcookies.org</a>, which contains comprehensive information on how to set, manage and delete cookies as well as more general information about cookies.

Please be aware that restricting cookies may impact on the functionality of our site.

This policy is under regular review.